



Boiler License (Upper Level) Review Training & Testing

Wednesday, September 3, 2025. 10:00AM – 3:30PM

Breezy Point Conference Center

The MNCEG has partnered with the MN Department of Labor and Industry to offer Upper Level (above Special) Boiler Operator Training and Testing at our annual conference.

The 2-hour Boiler License Upgrade Review is scheduled for **10:00 am – 12:00 pm**, followed by a 60-minute break (lunch provided). Boiler License Exams are scheduled for **1:00 pm – 3:30 pm**.

****NOTE: PART ONE (BELOW) MUST BE COMPLETED IF YOU WOULD LIKE TO ATTEND THE TRAINING / REVIEW.**
PART TWO and THREE (BELOW) MUST BE COMPLETED PRIOR TO SITTING FOR THE BOILER LICENSE EXAMINATION.**

PART ONE – SIGN UP FOR THE TRAINING / REVIEW ON MNCEG WEBSITE.

Register for the training at www.mnceg.org. Click on “EVENTS” and select “Upcoming Events”. Click on “Upper Level Boiler Review – September 3, 2025”. Complete all required fields and submit the form.

PART TWO – APPLY TO TAKE THE EXAMINATION ON MN DLI WEBSITE.

Complete the Individual Boiler Engineer License Examination Application through the Department of Labor Industry (instructions below).

Go to: <https://ims.dli.mn.gov/ims/>

CONTINUE AS GUEST (bottom left corner) – IF YOU HAVE AN ACCOUNT, YOU MAY LOGIN AND FOLLOW SAME PROMPTS

Click on NEW LICENSE OR REGISTRATION

Click on the DISCIPLINE (Boiler)

Click on the license TYPE

Continue to Follow the Prompts

Once complete, you need to wait for an email from the state confirming they received your fee and that you are approved (it could take a few days). The title of the message will be “Qualified for Engineer Exam”.

PART THREE - Scheduling the exam.

An e-mail will be pushed out to all members and those registered through MNCEG (Part One). This will contain the date that Exam scheduling will be available through the DLI website for the Breezy Point location. Do not wait to schedule your exam as this is open to the public and may fill quickly.

Go to: <https://ims.dli.mn.gov/ims/>

CONTINUE AS GUEST (bottom left corner) - IF YOU HAVE AN ACCOUNT, YOU MAY LOGIN AND FOLLOW SAME PROMPTS

Type the registration number in the white box that says GO TO RECORD # (upper left corner).

Click on the GREEN CIRCLE WITH THE CALENDAR in it, to schedule your exam.

Click on EXAM LOCATION (ENTER BREEZY POINT LOCATION)

Click on DATE (Wednesday, September 3rd, 2025)

Click on TIME (1:00PM – 3:30PM)

NON-MEMBER REGISTRATION FOR REVIEW CLASS: If less than 32 members have registered for the review class and/or exam by July 31, 2025 - non-members may register for the Review Class for a fee of \$25.00. Email info@mnceg.org after July 31st to see if space is available.

Additional Info:

- If you are taking the Special Engineers Test, tell us where you want the training book mailed. The book will be mailed to you after the Examination Application and \$50 fee is submitted to the MN Dept of Labor & Industry.
- The help number for licensing questions at MN State Department of Labor and Industry is 651-284-5031
- Bring documentation from your application and a photo ID with you to the training/test.
- Once you pass the exam, the State will send you a second invoice for your license fee.